

DENTAL ASSISTING



PURPOSE

To evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism in the field of dental assisting.

First, download and review the General Regulations at: <http://updates.skillsusa.org>.

CLOTHING REQUIREMENT

Class B: Healthcare Attire

- Official blue scrubs
- Scrubs should fit appropriately for all health contests and should be properly hemmed and wrinkle free. Only plain, white, collarless T-shirts may be worn underneath the scrubs. Hair must be pinned up and off the collar.
- White socks or skin-tone seamless hose
- Health-professionals white or black leather work shoes
- Shoes must be all-white or black leather (no canvas), completely enclosed (no open-toe or open-heel). Athletic-style shoes that meet the criteria are acceptable.

These regulations refer to clothing items that are pictured and described at: www.skillsusastore.org. If you have questions about clothing or other logo items, call 800-401-1560 or 703-956-3723.

Note: Contestants must wear their official contest clothing and bring all supplies to the contest orientation meeting and contest.

Appearance Requirement

A white T-shirt with crew neck may be worn under the scrub top as long as the shirt is not visible from either the sleeve or the hem areas. Conservative hairstyle — long hair should be styled up and away from the face and neck. Nails should be cleaned, short and without nail polish. No artificial nails (which can harbor bacteria), no heavy makeup, no heavy body

scents, and no jewelry other than a watch and a wedding ring may be worn. Tattoos and piercings should not be visible. Competitors should exhibit professional appearance and conduct during the contest.

ELIGIBILITY

Open to active SkillsUSA members enrolled in programs with dental assisting as the occupational objective.

EQUIPMENT AND MATERIALS

1. Supplied by the technical committee:
 - a. All instruments, equipment and materials required for the contest
2. Supplied by the contestant:
 - a. Watch with second hand
 - b. Pencil
 - c. Red and blue pencil
 - d. Pen with black ink
 - e. Masks, 10 pair gloves, safety glasses with side shield, goggles or face shield
 - f. Disposable gown (no lab coats)
 - g. All competitors must create a one-page résumé and submit a hard copy to the technical committee chair at orientation. Failure to do so will result in a 10-point penalty.

Note: Your contest may also require a hard copy of your résumé as part of the actual contest. Check the Contest Guidelines and/or the updates page on the SkillsUSA website: <http://updates.skillsusa.org>.

SCOPE OF THE CONTEST

The contest is defined by the ability to perform the procedures specified in the ninth edition of the Task Analysis for Dental Assisting National Board Inc. (DANB) Examinations and as determined by the SkillsUSA health occupations technical committee. A copy of the standards may be purchased from:

DANB
676 N. St. Clair, Suite 1880
Chicago, IL 60611
Phone: 800-FOR-DANB
Web: www.danb.org

Knowledge Performance

The contest will include a written knowledge exam assessing knowledge of dental foundations, communication skills, safety, infection control and asepsis (core and advanced), ethics/law and employment skills.

Skill Performance

The contest will consist of simulated dental office situations and demonstrations.

Contest Guidelines

1. Contestants will be rated on personal appearance, the degree of work skills and speed used in the performance of the assigned task. The use of safety measures and the degree of effective personal interaction with the patient will also be rated, when appropriate.
2. All procedures for the simulations will be selected from the latest edition of *Modern Dental Assisting* (Torres and Ehrlich) by Elsevier Publishing. Contact your area representative for a desk copy of the textbook, student workbook and online resources by calling 800-222-9570.
3. The skills included in the contest will be selected from the Standards and Competencies listed below and may involve total procedures or tasks that are a part of the procedures.

Standards and Competencies

DA 1.0 — Monitor and manage safety and infection control using procedures specified in the ninth edition of the Task Analysis for Dental Assisting National Board Inc. (DANB) for examinations and as determined by the SkillsUSA health occupations technical committee

- 1.1 Report and/or record safety hazards in the workplace
- 1.2 Apply principles of body mechanics
- 1.3 Perform maintenance on equipment to keep in proper working order
- 1.4 Demonstrate and maintain a safe client environment
- 1.5 Interpret and respond to medical emergency protocol
- 1.6 Verify identity of client
- 1.7 Use precautions in the presence of ionizing radiation

- 1.8 Manage hazardous materials and use standard precautions of the workplace following EPA, OSHA, CDC and ADA guidelines.
- 1.9 Perform correct handwashing techniques
- 1.10 Use appropriate personal protective equipment
- 1.11 Identify modes of pathogen transmission
- 1.12 Apply principles of sterilization, disinfection and ultrasonic preparation for equipment, instruments and supplies in the workplace

DA 2.0 — Assess the client's condition following good practices based on guidelines as specified in the ninth edition of the Task Analysis for Dental Assisting National Board Inc. (DANB) for examinations and as determined by the SkillsUSA health occupations technical committee

- 2.1 Measure and record blood pressure, respirations, oral temperature and pulse
- 2.2 Perform CPR for adult, child and infant
- 2.3 Demonstrate knowledge of basic dental emergencies
- 2.4 Demonstrate knowledge of pre- and post-operative instructions

DA 3.0 — Apply preventive procedures using guidelines specified in the ninth edition of the Task Analysis for Dental Assisting National Board Inc. (DANB) for examinations and as determined by the SkillsUSA health occupations technical committee

- 3.1 Instruct client in use of dental floss and Bass tooth-brushing method
- 3.2 Identify food groups and their importance in relation to proper oral health
- 3.3 Assist with oral prophylaxis
- 3.4 Demonstrate proper oral appliance use and care
- 3.5 Demonstrate application of topical fluoride

DA 4.0 — Apply chair-side assisting procedures using guidelines specified in the ninth edition of the Task Analysis for Dental Assisting National Board Inc. (DANB) for examinations and as determined by the SkillsUSA health occupations technical committee

- 4.1 Demonstrate seating, dismissing, positioning client in treatment chair and placing of patient napkin
- 4.2 Demonstrate knowledge of operator and assistant working positions inside the treatment area

- 4.3 Demonstrate transfer of instruments to operator during various procedures such as sealants, operative or specialty
- 4.4 Demonstrate the use of various restorative materials and their applications during the chair-side procedure
- 4.5 Demonstrate use of high volume evacuation
- 4.6 Identify and use instruments properly
- 4.7 Demonstrate and assist with area isolation and moisture control
- 4.8 Demonstrate knowledge of local anesthesia application and armentarium
- 4.9 Demonstrate the use of various specialty materials and their applications during chair side procedures
- 4.10 Demonstrate field of operation during dental procedures using retraction, suction, irrigation, placing and removing cotton rolls, etc.
- 4.11 Identify features of rotary instruments
- 4.12 Demonstrate cleaning and polishing of removable appliances and prostheses

DA 5.0 — Apply dental laboratory procedures using various dental materials using the guidelines specified in the ninth edition of the Task Analysis for Dental Assisting National Board Inc. (DANB) for examinations and as determined by the SkillsUSA health occupations technical committee

- 5.1 Demonstrate mixing various gypsum products and construct study models
- 5.2 Demonstrate mixing various cements and demonstrate their applications
- 5.3 Demonstrate mixing various restorative materials along with their applications
- 5.4 Demonstrate and prepare various impression materials and their applications
- 5.5 Demonstrate and assist with oral sealants
- 5.6 Construct temporaries/provisionals using various methods
- 5.7 Construct mouth guard/bleaching tray/whitening tray using various methods

DA 6.0 — Apply radiology procedures using the guidelines specified in the ninth edition of the Task Analysis for Dental Assisting National Board Inc. (DANB) Examinations and as determined by the SkillsUSA health occupations technical committee

- 6.1 Demonstrate knowledge of radiation safety
- 6.2 Demonstrate knowledge of intraoral and extraoral radiography films
- 6.3 Identify radiographic processing errors
- 6.4 Demonstrate mounting and labeling of intraoral radiographic films
- 6.5 Demonstrate knowledge of processing radiographic films either manually or automatically
- 6.6 Demonstrate knowledge of intraoral radiographic equipment such as “XCP”
- 6.7 Demonstrate knowledge of methods of exposing radiographs

DA 7.0 — Manage the office using guidelines specified in the ninth edition of the Task Analysis for Dental Assisting National Board Inc. (DANB) Examinations and as determined by the SkillsUSA health occupations technical committee

- 7.1 Complete written client materials such as registration, charts and documents
- 7.2 Complete written office materials such as insurance forms, inventory, ordering supplies and recordkeeping procedures
- 7.3 Complete client oral charting (universal) from oral or written communication.
- 7.4 Complete various computer assignments including word processing, financial and/or office management software
- 7.5 Demonstrate oral and written communication skills with clients, families and staff using HIPPA regulations
- 7.6 Demonstrate various types of filing used to preserve client records
- 7.7 Demonstrate professional telephone etiquette
- 7.8 Record messages both written and verbally

DA 8.0 — Demonstrate employability skills using guidelines specified in the ninth edition of the Task Analysis for Dental Assisting National Board Inc. (DANB) Examinations and as determined by the SkillsUSA health occupations technical committee

- 8.1 Apply ethical and legal standards using a state dental practice act

- 8.2 Prepare résumé and job application
- 8.3 Participate in an interview for a job
- 8.4 Demonstrate ability to create a positive teamwork environment in the workplace
- 8.5 Demonstrate and exhibit professional appearance and conduct

Committee Identified Academic Skills

The technical committee has identified that the following academic skills are embedded in this contest.

Math Skills

- Simplify numerical expressions
- Solve practical problems involving percents

Science Skills

- Use knowledge of physical properties (shape, density, solubility, odor, melting point, boiling point, color)
- Use knowledge of chemical properties (acidity, basicity, combustibility, reactivity)
- Use knowledge of temperature scales, heat and heat transfer

Language Arts Skills

- Provide information in conversations and in group discussions
- Provide information in oral presentations
- Demonstrate use of verbal communication skills: word choice, pitch, feeling, tone and voice
- Demonstrate use of nonverbal communication skills: eye contact, posture and gestures using interviewing techniques to gain information
- Edit writing for correct grammar, capitalization, punctuation, spelling, sentence structure and paragraphing

Connections to National Standards

State-level academic curriculum specialists identified the following connections to national academic standards.

Math Standards

- Numbers and operations
- Measurement
- Problem solving
- Communication
- Connections
- Representation

Source: NCTM Principles and Standards for School Mathematics. For more information, visit: <http://www.nctm.org>.

Science Standards

- Understands the principles of heredity and related concepts
- Understands the structure and function of cells and organisms
- Understands relationships among organisms and their physical environment
- Understands the structure and properties of matter
- Understands the sources and properties of energy
- Understands forces and motion
- Understands the nature of scientific inquiry

Source: McREL compendium of national science standards. To view and search the compendium, visit: www2.mcrel.org/compendium/browse.asp.

Language Arts Standards

- Students adjust their use of spoken, written and visual language (e.g., conventions, style, vocabulary) to communicate effectively with a variety of audiences and for different purposes
- Students employ a wide range of strategies as they write and use different writing process elements appropriately to communicate with different audiences for a variety of purposes
- Students use spoken, written and visual language to accomplish their own purposes (e.g., for learning, enjoyment, persuasion, and the exchange of information)

Source: IRA/NCTE Standards for the English Language Arts. To view the standards, visit: www.ncte.org/standards.